Field Trip Request Form

Thank you for your interest in Watkins Museum field trips. Please fill out the form and send to Education Coordinator Cherrie Preut at cpreut@watkinsmuseum.org

After you send this form, you will receive an email from Cherrie Preut to let you know that your request has been received and whether we can schedule your field trip.

Teacher Name ________________________________________________________________
Teacher Email ________________________________________________________________
Grade Level ________________________________________________________________
Number of Students _______________________
Number of Adults _______________________ Include all adults: teachers, parent chaperones, bus drivers, etc. To better meet your needs and those of the museum, this information is important and appreciated. We recommend a 1-5 ratio for PK- elementary students, 1-8 ratio for middle school students and 1-15 for high school students.
Teacher Phone Number _________________________________________________________
School Name ________________________________________________________________
School Address ______________________________________________________________
School Phone Number _________________________________________________________
Type of School:
  _____ Public
  _____ Private
  _____ Higher Education
  _____ Homeschool
  _____ Other

The museum is open Tuesday through Saturday, 10:00-4:00. In some circumstances a walking tour may be possible on Mondays.

First Choice Date ________________ Amount of Time Available for Tour __________
Second Choice Date ________________ Amount of Time Available for Tour __________
Would you prefer to visit in the morning or afternoon? _____________________________
Please give a brief description of what your group has been studying or what you are specifically interested in. ________________________________________________________________